



## The Royal Scottish Pipe Band Association

<b>1. JOB IDENTIFICATION</b>	Job Title	<b><i>Geographical Representative</i></b>
<b>2. JOB PURPOSE</b>		
<p>The <b>Articles of Association</b> of the RSPBA place an onus on the Association to “sponsor, support and maintain its own pipe band college, and issue certificates in accordance with its instructional courses.</p> <p>This post is to provide branch input to the RSPBA Pipe Band College with regards to raising standards in piping, drumming and pipe band-tuition within a geographical area.</p>		
<b>3. ORGANISATIONAL POSITION</b>		
<pre> graph BT     GR[<b>Geographical Representative</b>] --&gt; EOR[RSPBA Education Officer]     EOR --&gt; BD[Board of Directors]           </pre>		
<b>4. SCOPE AND RANGE</b>		
<p>Reporting to the Education Officer, the key objectives of the role are:-</p> <ul style="list-style-type: none"> <li>• Provide the necessary link between local branches and bands with the Pipe Band College.</li> <li>• Advise and guide the Pipe Band College on the training and educational needs identified by the RSPBA membership within the branch or wider area.</li> <li>• In conjunction with the principals of the Pipe Band College, contribute to a strategy for raising standards in piping and drumming tuition within the branch or wider area.</li> <li>• Support the organising of RSPBA training and educational activities for pipers and drummers within the branch or wider area.</li> <li>• Encourage applications for financial assistance to offset tuition costs within the branch or wider area.</li> </ul>		



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### 5. MAIN DUTIES/RESPONSIBILITIES

- Support the aims of the Pipe Band College
- Promote education and training of pipers and drummers within the branch or wider area.
- Support the planning and development of opportunities for piping and drumming tuition within the branch or wider-area.
- link with other geographical representatives to share experiences of improving branch support to bands.
- Attend meetings of the Pipe Band College and action assigned items recorded in the minutes of these meetings.
- Advise the Education Officer in preparation of the annual operational plan of related branch initiatives.
- Liaise with and support Pipe Band College colleagues.

### 6. COMMUNICATIONS AND RELATIONSHIPS

- Promote learning and personal development throughout the Association
- Liaise with and support members of the Pipe Band College

### 7. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB

- Require to be registered with the PVG Scheme under the sponsorship of the RSPBA.
- Qualified to at least SCQF 6 in piping or drumming.
- Have the backing of the branch / branches in the geographical area.

### 8. SYSTEMS AND EQUIPMENT

Bag Pipes/Snare, Bass and Tenor Drums (Pipe Band Instruments)  
Computer  
Classroom / Lecture tools (White board, Overhead projector).  
Email

### 9. DEMANDS OF THE JOB

#### Physical Demands:

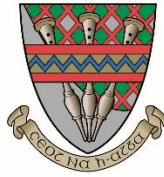
Attendance of Meetings and associated travel.  
Noise Risks associated with the instruments used in a Pipe Band.

#### Mental Demands:

Flexible work pattern associated with an active volunteer can be expected.  
Issues arising are manageable and will require a methodical approach to planning and time management.

### 10. DECISIONS AND JUDGEMENTS

Must be a good team and individual player



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### 11. MOST CHALLENGING/DIFFICULT PARTS OF THE Role

Communication and collaboration

### 12. DURATION

The Post holders shall serve for a period to be agreed by the BoD of no longer than three years. They will be eligible for selection again alongside any other applications received when the post becomes vacant.

### 13. JOB DESCRIPTION AGREEMENT

A separate job description will need to be signed off by each post holder to whom the job description applies.

<b>Post Duration in Years</b>	<b>1 Year, 2 Years or 3 Years</b>
<b>Post Review Date</b>	<b>Date March 20xx</b>
<b>Job Holder's Signature:</b>	<b>Date:</b>
<b>CEO???? Signature:</b>	<b>Date:</b>



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### Person Specification

**POST REF NO:**

**JOB TITLE:**

CRITERIA	ESSENTIAL	DESIRABLE	METHOD OF EVALUATION
<b>EXPERIENCE:</b>		Have experience in instructing students within a Pipe Band Environment.	
<b>QUALIFICATIONS:</b>		Qualified to at least SCQF 6 in piping or drumming. Hold an RSPBA Instructors Certificate	
<b>KNOWLEDGE &amp; SKILLS:</b>	'Have experience in instructing students within a Pipe Band Environment'.	Have extensive experience in leading a band. Ability to use IT effectively	
	Have an interest in developing training opportunities within the branch area and contributing to RSPBA national initiatives	Has developed / delivered training within a branch /band for the RSPBA.	
<b>PERSONAL QUALITIES:</b>	Should be nominated by Branch.  Good interpersonal communication skills  Must be a member of the PVG Scheme sponsored by RSPBA		
<b>OTHER:</b> (eg Ability to Travel)	Be able to attend Meetings in Glasgow and other locations as required		