

The Royal Scottish Pipe Band Association

1. JOB IDENTIFICATION	Job Title	<i>Geographical Representative</i>
<p>2. JOB PURPOSE</p> <p>The Articles of Association of the RSPBA place an onus on the Association to “sponsor, support and maintain its own pipe band college, and issue certificates in accordance with its instructional courses.</p> <p>This post is to provide branch input to the RSPBA Pipe Band College with regards to raising standards in piping, drumming and pipe band-tuition within a geographical area.</p>		
<p>3. ORGANISATIONAL POSITION</p> <div style="text-align: center;"> <p>Board of Directors</p> <p>↑</p> <p>RSPBA Education Officer</p> <p>↑</p> <p><i>Geographical Representative</i></p> </div>		
<p>4. SCOPE AND RANGE</p> <p>Reporting to the Education Officer, the key objectives of the role are:-</p> <ul style="list-style-type: none"> • Provide the necessary link between local branches and bands with the Pipe Band College. • Advise and guide the Pipe Band College on the training and educational needs identified by the RSPBA membership within the branch or wider area. • In conjunction with the principals of the Pipe Band College, contribute to a strategy for raising standards in piping and drumming tuition within the branch or wider area. • Support the organising of RSPBA training and educational activities for pipers and drummers within the branch or wider area. • Encourage applications for financial assistance to offset tuition costs within the branch or wider area. 		



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5. MAIN DUTIES/RESPONSIBILITIES

- Support the aims of the Pipe Band College
- Promote education and training of pipers and drummers within the branch or wider area.
- Support the planning and development of opportunities for piping and drumming tuition within the branch or wider-area.
- link with other geographical representatives to share experiences of improving branch support to bands.
- Attend meetings of the Pipe Band College and action assigned items recorded in the minutes of these meetings.
- Advise the Education Officer in preparation of the annual operational plan of related branch initiatives.
- Liaise with and support Pipe Band College colleagues.

6. COMMUNICATIONS AND RELATIONSHIPS

- Promote learning and personal development throughout the Association
- Liaise with and support members of the Pipe Band College

7. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO DO THE JOB

- Require to be registered with the PVG Scheme under the sponsorship of the RSPBA.
- Qualified to at least SCQF 6 in piping or drumming.
- Have the backing of the branch / branches in the geographical area.

8. SYSTEMS AND EQUIPMENT

Bag Pipes/Snare, Bass and Tenor Drums (Pipe Band Instruments)
Computer
Classroom / Lecture tools (White board, Overhead projector).
Email

9. DEMANDS OF THE JOB

Physical Demands:

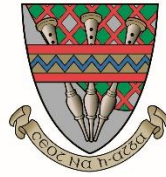
Attendance of Meetings and associated travel.
Noise Risks associated with the instruments used in a Pipe Band.

Mental Demands:

Flexible work pattern associated with an active volunteer can be expected.
Issues arising are manageable and will require a methodical approach to planning and time management.

10. DECISIONS AND JUDGEMENTS

Must be a good team and individual player



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11. MOST CHALLENGING/DIFFICULT PARTS OF THE Role

Communication and collaboration

12. DURATION

The Post holders shall serve for a period to be agreed by the BoD of no longer than three years. They will be eligible for selection again alongside any other applications received when the post becomes vacant.

13. JOB DESCRIPTION AGREEMENT

A separate job description will need to be signed off by each post holder to whom the job description applies.

Post Duration in Years	1 Year, 2 Years or 3 Years
Post Review Date	Date March 20xx
Job Holder's Signature:	Date:
CEO???? Signature:	Date:



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Person Specification

POST REF NO:

JOB TITLE:

CRITERIA	ESSENTIAL	DESIRABLE	METHOD OF EVALUATION
EXPERIENCE:		Have experience in instructing students within a Pipe Band Environment.	
QUALIFICATIONS:		Qualified to at least SCQF 6 in piping or drumming. Hold an RSPBA Instructors Certificate	
KNOWLEDGE & SKILLS:	'Have experience in instructing students within a Pipe Band Environment'.	Have extensive experience in leading a band. Ability to use IT effectively	
	Have an interest in developing training opportunities within the branch area and contributing to RSPBA national initiatives	Has developed / delivered training within a branch /band for the RSPBA.	
PERSONAL QUALITIES:	Should be nominated by Branch. Good interpersonal communication skills Must be a member of the PVG Scheme sponsored by RSPBA		
OTHER: (eg Ability to Travel)	Be able to attend Meetings in Glasgow and other locations as required		