

1. ROLE IDENTIFICATION	Role Title	Music Board Representative	

2. ROLE PURPOSE

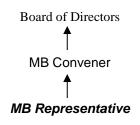
The Articles of Association of the RSPBA place an onus on the Association to:-

- i) create and maintain a bond of fellowship with all pipe band personnel
- ii) devise and operate a proper system of pipe band contest rules
- iii) organise and operate all the major pipe band championships held within the United Kingdom.

This post is established by article 2.17 subject to approval of the Board of Directors.

The Music Board shall be responsible to the Board of Directors for all matters (and complaints) pertaining to Music, Grading, Competition Format, Dress and Deportment of Band Members.

3. ORGANISATIONAL POSITION



4. SCOPE AND RANGE

Reporting to the MB Convener, the key objectives of the role are:-

- Attend meetings of the Music Board.
- Represent the views of the RSPBA membership within a Branch.
- Act as an expert resource in relation to the Bands within a Branch



5. MAIN DUTIES/RESPONSIBILITIES

- Support the aims of the Association.
- Represent the views of the RSPBA membership within a Branch.
- Attend meetings of the Music Board and action assigned items recorded in the minutes of these meetings;
- Develop effective mechanisms for liaising with Music Board colleagues.
- Report Back to the Branch Music Board business, seeking support (positive and negative) on initiatives being progressed.
- Act as an expert resource in relation to the bands within in a Branch.
- Attend the Liaison Group Meetings as maybe required on specialist subject matter with the Adjudicators Panel Management Board, based on knowledge of the agenda items tabled.
- Have regard to the rules on Registration, Band Membership, Contests while looking at competition format and adjudication requirements.
- Promote initiatives such as the World Solo Drumming Competition.
- Support the Music Board when elected by (colleagues) in the roles of :-
 - Administrator (Minutes Secretary)
 - Gradings Group Music Board Member
 - Tunes Group Music Board Member

6. COMMUNICATIONS AND RELATIONISHIPS

- Promote learning and personal development throughout the Association
- Liaise with and support members of the Music Board (and standing committies of the Association) in carrying out their individual responsibilities.
- Present good written and oral communication skills

7. KNOWLEDGE, TRAINING AND EXPERIENCE REQUIRED TO CARRY OUT ROLE

- Have an RSPBA / PDQB Certificate.
- Have the backing of the branch

8. SYSTEMS AND EQUIPMENT

Bag Pipes/Snare, Bass and Tenor Drums (Pipe Band Instruments)
Computer
Written Reports
Email



9. DEMANDS OF THE ROLE

Physical Demands:

Travel outside the conventional Monday to Friday 9 to 5 working pattern. Attendance of Meetings and associated travel. Noise Risks associated with the instruments used in a Pipe Band.

Mental Demands:

Flexible work pattern associated with an active volunteer can be expected. Issues arising from MB Meetings and sub group activity are manageable and will require a methodical approach to planning and time management.

10. DECISIONS AND JUDGEMENTS

Must be a good team and individual player, be able to identify a problem and offer solutions (calling on others in the Music Board / Association as needed) to progress to a resolution or hand off to the appropriate department.

11. MOST CHALLENGING/DIFFICULT PARTS OF THE ROLE

Communication and collaboration, working to tight deadlines for delivery of assigned tasks.

12. DURATION

The Post holders shall serve for a period to be agreed by their Branch subject to approval by the BoD of no longer than three years. But can be re-elected by the Branch for further periods of 3 years at the discretion of the Branch bands.

13. ROLE DESCRIPTION AGREEMENT A separate role description will need to be signed off by each post holder to whom the role description applies. Post Duration in Years Post Review Date Date March 20xx Role Holder's Signature: Date: CEO???? Signature: Date:



Person Specification

POST REF NO:

ROLE TITLE: RSPBA Music Board Representative

CRITERIA	ESSENTIAL	DESIRABLE	METHOD OF EVALUATION
EXPERIENCE:	Have experience within a Pipe Band Environment.		
QUALIFICATIONS:	Hold an RSPBA / PDQB Certificate	Qualified to at least SCQF 6 in piping or drumming or equivalent.	
KNOWLEDGE & SKILLS:	A piper or drummer with knowledge of the capabilities of the Bands within the Branch they represent.	A piper or drummer of outstanding achievement and ability within a pipe band	
	Have an interest in representing the branch and contributing to RSPBA national initiatives		
PERSONAL QUALITIES:	Must be supported by the Branch. Good interpersonal communication skills		
OTHER: (eg Ability to Travel)	Must be able to travel. Be able to attend Meetings in Glasgow and other locations as required	Have access to a car	